

Logsdon, Jeremy

From: Houchens, Gary
Sent: Thursday, April 25, 2024 3:30 PM
To: Pope, Darnez; Logsdon, Jeremy
Subject: dissertation chair assignment and next steps: Pope/Logsdon
Attachments: WKU EdD Handbook Fall 2023 Cohort Revised 2024.pdf; EdD Chair Guidebook Fall 2023 Cohort.docx

Darnez, I'm very pleased to virtually introduce you to Dr. Jeremy Logsdon, who has agreed to serve as chair of your dissertation-in-practice. I'm excited for you both to begin this exciting process. If you would find it helpful to meet in person or virtually to get started, you are welcome to do so, but that is optional. I'm happy to join you for that conversation if either of you have questions about the process. Below is an outline of the work to be done moving forward.

Dr. Logsdon, I'm also attaching a new handbook I developed specifically for faculty members chairing improvement science dissertations. This is to be used in conjunction with important parts of the student handbook, noted below (document also attached). If you can both be mindful of the timelines, that will help us keep moving forward. On page 3 of the chair's handbook you'll find a semester-by-semester breakdown of activities and chair responsibilities.

Please reach out to me if either of you have questions or need guidance! I'll check in again periodically with reminders of the process, and will follow up sometime this summer about identifying other committee members. Thanks and happy writing!

-GH

From: Houchens, Gary
Sent: Thursday, April 25, 2024 11:23 AM
To: Adler, Andrew <andrew.adler@wku.edu>; Breunig, Jakob <jakob.breunig365@topper.wku.edu>; Carter, Will-Parker <william.carter839@topper.wku.edu>; Coleman, Terry <terry.coleman@topper.wku.edu>; Lipscomb, Aundra <aundra.lipscomb125@topper.wku.edu>; Patton, Katie <katie.patton809@topper.wku.edu>; Pleasant, Jacinta <jacinta.boswell667@topper.wku.edu>; Pope, Darnez <darnez.pope@wku.edu>; Staggs, Ashley <ashley.staggs527@topper.wku.edu>; Straub, Garrick <garrick.straub401@topper.wku.edu>; Struzik, Tony <anthony.struzik@wku.edu>; Taylor, Ashley <ashley.taylor@wku.edu>; Whaley, Keyonna <keyonna.whaley428@topper.wku.edu>; Wilson, Jason <jason.wilson@wku.edu>; Wright, Tay <taylor.wright@wku.edu>
Cc: Schleig, April <april.schleig@wku.edu>
Subject: Chapter 1, assignment of chairs, and more

Greetings again, doctoral students. I apologize for the number of lengthy emails today, but I'm pleased to share that we have now identified dissertation-in-practice chairs for all members of your cohort. I have communicated with each of you individually and will follow up again in the next few days with direct introductions of your chairs and next steps specific for each of you.

For now, I want to share some general information about where you should be with your dissertation-in-practice and the work you'll be doing with your chair's support this summer.

1. At this point, you should all have a fairly solid **problem of practice** in mind for your dissertation research. This could change, and certainly the way you are formulating or thinking about your PoP *will* change as you work with your chair.
2. Based on the work you've done on your problem of practice so far, you should be able to write a **draft of Chapter 1**. See *pages 21-22 of the Student Handbook (attached)* for a detailed outline of what should be included in this chapter. You should send a draft of Chapter 1 to your chair for their review **by June 1**. Since you will have a few weeks between the end of the Spring and beginning of the Summer term, this is an ideal time to get that short chapter ready for your chair's review.
3. Your chair will try to review your Chapter 1 and send you feedback for possible revisions by **July 1**.
4. Make any edits or changes recommended by your chair and resubmit those by **August 15**.
5. Meanwhile, over the summer you'll want to start **drafting the literature review for Chapter 2**. This literature review will focus on the *root causes* of the problem of practice as they've been studied by researchers and practitioners. You'll consult with your chair as needed about the contents and structure of this literature review and have a draft to submit for your chair's review by, also by **August 15**.
6. Finally, throughout the summer you'll work with me and your chair to identify the **other members of your dissertation-in-practice committee**, as they'll be engaged in supporting you starting this Fall. *Please look at pages 16-18 of the Student Handbook* for a description of the role and responsibilities of the chair, methodologist, other committee members, and of you as the student, in the dissertation process.

I'll share all of this again with you and your chair when I make virtual introductions in the next few days, but don't hesitate to reach out to me if you have any questions or concerns!

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