

## Logsdon, Jeremy

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**From:** Hale, Julie  
**Sent:** Thursday, August 15, 2024 8:27 PM  
**To:** Logsdon, Jeremy; Northern, Sam  
**Cc:** Paganelli, Andrea  
**Subject:** Re: LME 448 Support

Thank you for the work you have done to both improve and update the course. I will be a busy bee this weekend getting my section set up.

Renee D. Hale

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**From:** Logsdon, Jeremy <jeremy.logsdon@wku.edu>  
**Sent:** Wednesday, August 14, 2024 6:20 PM  
**To:** Northern, Sam <samuel.northern@wku.edu>; Hale, Julie <renee.hale@wku.edu>; Hale, Julie <renee.hale@wku.edu>  
**Cc:** Paganelli, Andrea <andrea.paganelli@wku.edu>  
**Subject:** RE: LME 448 Support

Sam and Julie,

I just noted that the syllabus I sent you earlier in the summer has changed a bit. If you would, could you use this one instead? The primary difference is that we're no longer doing the Google Site.

Thanks,  
Jeremy

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**From:** Northern, Sam <samuel.northern@wku.edu>  
**Sent:** Wednesday, August 14, 2024 5:05 PM  
**To:** Logsdon, Jeremy <jeremy.logsdon@wku.edu>; Hale, Julie <renee.hale@wku.edu>; Hale, Julie <renee.hale@wku.edu>  
**Cc:** Paganelli, Andrea <andrea.paganelli@wku.edu>  
**Subject:** Re: LME 448 Support

Hi there!

Thank you so much, Dr. Logsdon, for checking in and guiding us through the updates to 448. I added my personal information to the syllabus you provided and updated the file for TopNet. You mention an LME 448 Org Site. Where can we find that? I looked through my courses on Blackboard and could not locate it. Thanks again for all your help! I am looking forward to a great semester. I would be delighted to participate if the team wants to have a short meeting about changes to 448.

Kind regards,

Dr. Sam Northern, NBCT  
Western Kentucky University

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**From:** Logsdon, Jeremy <[jeremy.logsdon@wku.edu](mailto:jeremy.logsdon@wku.edu)>

**Sent:** Tuesday, August 13, 2024 3:25 PM

**To:** Hale, Julie <[renee.hale@wku.edu](mailto:renee.hale@wku.edu)>; Hale, Julie <[renee.hale@wku.edu](mailto:renee.hale@wku.edu)>; Northern, Sam <[samuel.northern@wku.edu](mailto:samuel.northern@wku.edu)>

**Cc:** Paganelli, Andrea <[andrea.paganelli@wku.edu](mailto:andrea.paganelli@wku.edu)>

**Subject:** LME 448 Support

Julie and Sam,

I am excited for our experience in teaching LME 448 together this fall! I redesigned the course this summer – I feel like I have streamlined it a bit and realigned it with the Colonnade expectations.

If you would, would you please add Andi and myself to your Blackboard sites this fall. We need to collect the final Advocacy Plan (what used to be the website – now a slightly different project) to share with our Colonnade Assessment team as part of our SACSCOC accreditation.

Please let me know if you have any questions. I need to film an introductory video for Module 1 of my Fall LME 448 section, which I will update in the LME 448 Org Site that I've already given you access to, so that you may see what I did and model it, if you would like.

Thanks,  
Jeremy

**Dr. Jeremy Logsdon**


Director, WKU Center for Literacy

Assistant Professor, School of Teacher Education

Libraries, Informatics, & Technology in Education

Gary A. Ransdell Hall 1073B

270.745.2207

 **WKU** Center for Literacy

## Logsdon, Jeremy

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**From:** Northern, Sam  
**Sent:** Saturday, August 17, 2024 6:31 PM  
**To:** Logsdon, Jeremy  
**Subject:** Re: LME 448, Module 1 COMPLETE

Hi,

Thank you so much for all the support and guidance you've provided as we begin the semester. I would greatly appreciate the opportunity to view your course. Thanks!

-Sam Northern, Ed.D.

On Aug 16, 2024, at 7:27 PM, Logsdon, Jeremy <jeremy.logsdon@wku.edu> wrote:

I just realized I never finished module 1. Ack! However, I did complete that now, so if you'd like to copy it wholesale, please feel free! I added a document about how to do the digital intro video assignment, and I also made a Blackboard Form for the Global Goals form submission.

Feel free to use my videos, even though I will point out that I mention myself by name in them (and I'm on video).

Seriously, feel free to email me this weekend as you are working on this if anything is amiss.

Lastly, if you would like to be added to my Course site so you can see how I talk and interact with my students, I am happy to add you, but I don't want to add you without your permission so you aren't getting unwanted emails from me through my course site.

Thanks,  
Jeremy

**Dr. Jeremy Logsdon**

Director, WKU Center for Literacy  
Assistant Professor, School of Teacher Education  
Libraries, Informatics, & Technology in Education  
Gary A. Ransdell Hall 1073B  
270.745.2207  
<image001.jpg>

## Logsdon, Jeremy

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**From:** Logsdon, Jeremy  
**Sent:** Saturday, August 17, 2024 6:22 PM  
**To:** Hale, Julie; Northern, Sam  
**Cc:** Paganelli, Andrea  
**Subject:** LME 448 Advocacy Plan Exemplar  
**Attachments:** LME 448 Advocacy Plan Exemplar.pdf

Hello all,

I hope your weekend is more exciting than mine, which currently consists of getting all of my courses lined up and ready to go for Monday!

I am attaching an exemplar from a student who did quite well in the course this past summer. I know in the past we have used Dr. Maxwell's exemplar Google Site, which was fantastic, but it doesn't obviously fit any longer with the new Advocacy Plan we are doing as part of our Colonnade assessment.

This student gave me permission for this to be used as an exemplar. I have taken her name off of it, but I would encourage you to provide this to your students rather than the former Google Site exemplar, as this will be what we'll be submitting for Colonnade (and ultimate SACSCOC) reports.


Thank you both for your willingness and hard work in this class! I hope this "new" version of the class goes well for you. The student who shared this exemplar with me spoke highly of the class and said it felt very useful for her, so I hope that is the case for all of our students!

As always, please don't hesitate to reach out to me if you have any questions!

Thanks,  
Jeremy

**Dr. Jeremy Logsdon**

Director, WKU Center for Literacy  
Assistant Professor, School of Teacher Education  
Libraries, Informatics, & Technology in Education  
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 **WKU** Center for Literacy

## Logsdon, Jeremy

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**From:** Northern, Sam  
**Sent:** Sunday, August 18, 2024 9:52 AM  
**To:** Logsdon, Jeremy  
**Subject:** Re: LME 448 Advocacy Plan Exemplar

Happy Sunday!

I think we had equally exciting weekends, haha! The sample is excellent! It will not only set success criteria for students but also help me understand and communicate the expectations for each assignment. Thank you for keeping us so well informed! Feel free to email or call me anytime!

Kind regards,

Dr. Sam Northern, NBCT  
Western Kentucky University

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**From:** Logsdon, Jeremy <jeremy.logsdon@wku.edu>  
**Sent:** Saturday, August 17, 2024 6:21 PM  
**To:** Hale, Julie <renee.hale@wku.edu>; Northern, Sam <samuel.northern@wku.edu>  
**Cc:** Paganelli, Andrea <andrea.paganelli@wku.edu>  
**Subject:** LME 448 Advocacy Plan Exemplar

Hello all,

I hope your weekend is more exciting than mine, which currently consists of getting all of my courses lined up and ready to go for Monday!

I am attaching an exemplar from a student who did quite well in the course this past summer. I know in the past we have used Dr. Maxwell's exemplar Google Site, which was fantastic, but it doesn't obviously fit any longer with the new Advocacy Plan we are doing as part of our Colonnade assessment.

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Thank you both for your willingness and hard work in this class! I hope this "new" version of the class goes well for you. The student who shared this exemplar with me spoke highly of the class and said it felt very useful for her, so I hope that is the case for all of our students!

As always, please don't hesitate to reach out to me if you have any questions!

Thanks,  
Jeremy

**Dr. Jeremy Logsdon**

Director, WKU Center for Literacy  
Assistant Professor, School of Teacher Education  
Libraries, Informatics, & Technology in Education  
Gary A. Ransdell Hall 1073B  
270.745.2207



## Logsdon, Jeremy

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**From:** Northern, Sam  
**Sent:** Saturday, August 24, 2024 12:52 PM  
**To:** Hale, Julie; Logsdon, Jeremy  
**Cc:** Paganelli, Andrea  
**Subject:** Re: LME 448 Module 2 Intro Video

Agreed! The class is so well-organized, and the learning outcomes are clearer than ever. Thank you, and have a great weekend!

Kind regards,

Dr. Sam Northern, NBCT  
Western Kentucky University

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**From:** Hale, Julie <renee.hale@wku.edu>  
**Sent:** Saturday, August 24, 2024 9:16 AM  
**To:** Logsdon, Jeremy <jeremy.logsdon@wku.edu>; Northern, Sam <samuel.northern@wku.edu>  
**Cc:** Paganelli, Andrea <andrea.paganelli@wku.edu>  
**Subject:** Re: LME 448 Module 2 Intro Video

Thank you! We've had a great first week!!

Renee D. Hale

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**From:** Logsdon, Jeremy <jeremy.logsdon@wku.edu>  
**Sent:** Wednesday, August 21, 2024 2:47 PM  
**To:** Hale, Julie <renee.hale@wku.edu>; Northern, Sam <samuel.northern@wku.edu>  
**Cc:** Paganelli, Andrea <andrea.paganelli@wku.edu>  
**Subject:** LME 448 Module 2 Intro Video

Hello all,

I have just re-recorded the intro video for Module #2. I'd recommend putting this one in place instead of the one currently there. [https://youtu.be/FNQ5CaQwe\\_8](https://youtu.be/FNQ5CaQwe_8)

I hope the first week is going well for you! Let me know if I can assist!

Thanks,  
Jeremy

**Dr. Jeremy Logsdon**

Director, WKU Center for Literacy  
Assistant Professor, School of Teacher Education  
Libraries, Informatics, & Technology in Education  
Gary A. Ransdell Hall 1073B  
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## Logsdon, Jeremy

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**From:** Hale, Julie  
**Sent:** Thursday, August 29, 2024 8:03 PM  
**To:** Logsdon, Jeremy  
**Subject:** Re: Please Complete the Spring 2024 RSI Form by September 6th

Gotcha! I'll do it : )

Never apologize, we all have a lot on our plates and you did SO MUCH to get us going this fall.

Renee D. Hale

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**From:** Logsdon, Jeremy <jeremy.logsdon@wku.edu>  
**Sent:** Thursday, August 29, 2024 7:22 PM  
**To:** Hale, Julie <renee.hale@wku.edu>; Northern, Sam <samuel.northern@wku.edu>; Paganelli, Andrea <andrea.paganelli@wku.edu>  
**Subject:** RE: Please Complete the Spring 2024 RSI Form by September 6th

This is something you need to do because it is attached to your log-in, but it is quite easy.

You'll select Education & Behavioral Sciences, then Teacher Education, the term, the CRN of the class you taught, and then in #5, select which RSI activities you participated in. When I did LME 448 this past summer, I marked "providing direct instruction," "assessing or providing feedback on a student's course work," "providing information or responding to questions about the content course or competency," and then "Facilitating a group discussion regarding the content of a course or course competency." You'll also upload your syllabus, and that will take care of it.

It's much more streamlined this semester than in previous semesters, where we had to justify each option. Now we just have to check it.

My apologies for not emailing you all about this sooner!

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**From:** Hale, Julie <renee.hale@wku.edu>  
**Sent:** Thursday, August 29, 2024 7:19 PM  
**To:** Logsdon, Jeremy <jeremy.logsdon@wku.edu>; Northern, Sam <samuel.northern@wku.edu>; Paganelli, Andrea <andrea.paganelli@wku.edu>  
**Subject:** Fw: Please Complete the Spring 2024 RSI Form by September 6th

Is this something the department does for us or do we each need to complete this form?

Renee D. Hale

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**From:** Carroll, Jay <jay.carroll@wku.edu>  
**Sent:** Thursday, August 22, 2024 10:42 AM  
**To:** Carroll, Jay <jay.carroll@wku.edu>  
**Subject:** Please Complete the Spring 2024 RSI Form by September 6th

Greetings CEBS Faculty Members!

My name is Dr. Jay Carroll, and I am very excited to be the new Assistant Director of WKU Online. Previously, I touched base with some of you in June to collect Out-of-State Learning Placement data for our compliance with NC-SARA, which allows us to educate across state lines and receive federal funding. Thank you for cooperating with me on that task while I was in the process of onboarding at WKU! This time I really need your help regarding another important regulatory compliance issue—Regular and Substantive Interaction (RSI)

Because you taught at least one online course during Spring 2024, you were contacted by the Provost's office on behalf of CITL to complete an RSI form. Completing the short survey form and submitting your syllabus is not an optional task. The Department of Education expects universities to provide effective teaching and focused interactions with students throughout online courses. The survey form demonstrates our compliance with federal regulations so that our university and our students maintain access to vital federal funding. You can refresh your understanding of the importance of regular and substantive interaction in online and distance learning [here](#).

Please complete this [form](#) by **September 6<sup>th</sup>**. If you taught more than one course in the Spring, then you will need to fill out a separate form for each course number (CRN).

Thank you so much for your continued attention and cooperation in these important regulatory matters. I hope you had a wonderful summer and that this semester has started well for you.

All the best,  
Dr. Jay Carroll



Dr. Jay Carroll (He/Him)  
*Assistant Director of WKU Online*  
Center for Innovation, Teaching, and Learning  
Western Kentucky University