



ID 470 Teaching Practicum

ID 470 Syllabus
Spring 2023

Professor Information

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Course Description

The Teaching Practicum for the Master Educator Courses is a three-hour course designed to apply principles learned during the Master Educator Courses (MEC) taught at WKU to the college setting. This course is designed to implement knowledge and skills learned in the areas of utilizing research-based instructional strategies and methods for effective college teaching and learning.

Assignments are designed to assess ways Cadre members are utilizing the knowledge gained from the MEC at WKU to positively impact their current work in higher education. Assignments provide some flexibility to address individual goals.

Course Objectives

- *Apply teaching and learning knowledge and skills to practice.*
- *Participate in a community of practice.*
- *Evaluate and advise peers on key areas of practice as cadre.*
- *Utilize helping skills, such as active listening and collaborative decision making, and making referrals.*
- *Apply knowledge of unique needs of today's college students by advising, evaluating, and helping cadets.*
- *Assess cadet learning, leadership attributes, and competencies, and/or development.*

Course Format

This course is an online course. This means that all course interactions including resource sharing, instruction, and assignment/assessment submission will be done utilizing the Blackboard Learning Management System.

Prerequisites

- *ID 460 College Teaching and Learning*
- *ID 465 Instructional Strategies and Technology Integration*

Textbook Requirements

- Major, C. H., Harris, M. S., Zakrajsek, T. (2016). *Teaching for learning: 101 intentionally designed educational activities to put students on the path to success*. New York: Taylor & Francis. ISBN: 9780415699365.
- Nilson, L. B. (2016). *Teaching at its best: A research-based resource for college instructors*. San Francisco, CA: Josey-Bass. ISBN: 9781119096320.
- Race, P. (2020). *The lecturer's toolkit: A practical guide to assessment, learning and teaching*. Routledge.

Technology Requirements

- *You will need computer access with reliable internet capable of streaming audio and video.*
- *You will also need access to Microsoft Office as all assignments must be submitted using the Microsoft Word .doc or .docx format or the Microsoft PowerPoint .ppt or .pptx format.*
- *Other technology requirements include:*
 - *Access to Google Drive*
 - *Recording device: a laptop with a webcam (internal or external) with microphone or another device to record themselves*

Communication

Please communicate with your instructor using email first. Emails will be responded to within 2 business days. If you send an email on a Friday, the instructor has until the following Tuesday to respond. If no response is given in an appropriate amount of time, please email again or call the office number.

Please communicate with both your instructor and your colleagues in a professional manner using appropriate greetings/salutations and write or speak in full sentences. Always maintain a level of decorum and politeness appropriate for the professional environment.

Course Structure

Course activities and assessments will occur primarily online using Blackboard. See Blackboard for full explanations of the assignments.

Professionalism

Cadre members are expected to demonstrate professionalism through completing assignments on a timely basis, asking questions as needed, and responding to other Cadre members and the instructor with professional courtesy.

Late Work

Assignments turned in after due dates during the course will result in a 10% reduction per day unless prior arrangements were made with the instructor. Any assignments turned after the last due date for the course (see course calendar) will result in a 20% reduction per day unless prior arrangements were made with the instructor. Technical problems are NOT an excuse unless reported to the instructor prior to 24 hours before the due date.

Technical Assistance

Blackboard and Videoing Support: Blackboard and video issues always happen. When you have issues, please don't hesitate to contact us.

Call: 270-745-4057

Email: MEC-support@wku.edu

- Monday through Friday: Phone calls and emails received before 7:00 pm (CST) will be responded to as quickly as possible before 7:00 pm the same day.*
- After 7:00 pm on Friday: Phone calls and emails received after 7:00 pm (CST) will be responded to by 12:00 noon (CST) on Monday.*

Writing Center Assistance

The Writing Center offers online consultations for students who live at a distance or who cannot visit during our operating hours. Our writing tutors have been trained to provide helpful feedback to students at all phases of a writing project: they can help you brainstorm ideas, structure your essay, clarify your purpose, strengthen your support, and edit for clarity and correctness. However, they will not revise or edit the paper for you. See instructions on the [Writing Center website](http://www.wku.edu/writingcenter) (www.wku.edu/writingcenter) for making online or face-to-face appointments. Or call (270) 745-5719 during our operating hours (also listed on our website) for help scheduling an appointment.

Academic Integrity

All Western Kentucky University policies are in effect. All work must reflect APA citation standards. All your work must be your own, unless I authorize collaboration. Presenting the words, ideas, or expressions of another person in any form and claiming them as one's own is plagiarism and will not be tolerated. The claim of ignorance is no excuse. (See [academic offenses](#) in the WKU student handbook.) The University Catalog states, "Students who commit any act of academic dishonesty may receive from the instructor a failing grade in that portion of the coursework in which the act is detected or a failing grade in the course module without possibility of withdrawal."

Discrimination

Under these policies, discrimination, harassment and/or sexual misconduct based on sex/gender are prohibited. If you experience an incident of sex/gender-based discrimination, harassment and/or sexual misconduct, you are encouraged to report it to the Title IX Coordinator, Andrea Anderson, 270-745-5398 or Title IX Investigators, Michael Crowe, 270-745-5429 or Joshua Hayes, 270-745-5121. Please note that while you may report an incident of sex/gender based discrimination, harassment and/or sexual misconduct to a faculty member, WKU faculty are "Responsible Employees" of the University and MUST report what you share to WKU's Title IX Coordinator or Title IX Investigator. If you would like to speak with someone who may be able to afford you confidentiality, you may contact WKU's Counseling and Testing Center at 270-745-3159.



Accommodations

In compliance with university policy, students with disabilities who require academic and/or auxiliary accommodations for this course module must contact the [Student Accessibility Resource Center](#). The phone number is 270.745.5004. Please do not request accommodations directly from the instructor without a letter of accommodation. This course module is compliant with the WKU standards for [web accessibility](#).